NEBRASKA STATE PATROL
Criminal History Record Request

1. Purpose of form

This form is used to request a Record of Arrest and Prosecution (RAP) sheet for person of interest listed below. The RAP sheet includes only *Nebraska fingerprint-based* arrests and resulting dispositions. There is a $45.00 fee for this service. This fee is accepted as cash, check or money order. Make check or money order payable to Nebraska State Patrol.

Certification/Notarization of record by the Nebraska State Patrol must be specifically requested.
Check "yes" to request certification/notarization._____Yes

Requests can also be made online at ne.gov/go/cbg. Online requests can be paid with a credit or debit card.

2. Request Information

This request is on (Check one): ☐ Yourself ☐ Someone else	Reason for request:

3. Person of Interest (Person on whom the background check will be complete)

Please provide as much information as possible. **First & Last Names and Date of Birth (DOB) are required fields.**

First Name:	Middle Name:	Last Name:	
DOB:	Place of birth:	Race:	Gender:
Current Street Address:		City, State, Zip code:	
ALIAS/AKA: List any other names used: maiden/married/adopted/nicknames/short names, etc.			
Social Security Number:	*This request will not be denied for refusal to provide a social security number, but the criminal history check may take longer without the number, which will be used only for the purpose of confirming identity during the criminal history check.*		
Phone #:	Fax #:		

4. Individual or agency requesting/receiving the background check (Only if different than section 2)

Agency/Company Name:	
Individual Name:	
Mailing Address:	City, State, Zip code:
Phone #:	Fax #:

Results will be sent by fax or mail. For security reasons we are unable to send results by email.

Mail completed form with payment to: Nebraska State Patrol, Criminal Identification Division
4600 Innovation Dr
Lincoln, NE 68521

For questions, call the Criminal Identification Division at 402-479-4971.

_____
Signature of Requester (individual or agency)

5. Notarized Release *(Optional)*

Portions of the criminal history record may be redacted in accordance with Nebraska Revised Statute §29-3523. If you would like a full release of the criminal history record, the person of interest (from section 3) must sign this form before a notary public. If this form is NOT notarized, a public record will be released to you. See §29-3523 for the difference between a *public* and *full release* criminal history record.

I consent to the disclosure and copying of any Record of Arrest and Prosecution to the person or entity listed above in Section 4.

State of_____)
) ss
County of_____)

_____
Signature of Person of Interest from Section 3

Subscribed and sworn to before me this____day of_____, _____.

_____
Notary Public

NSP 752 03/24